How to Checkout and Manage Magazines in RBdigital

Checkout Magazines

- Go to www.rbdigital.com/athensga in your computer or mobile device browser.
- Login to your account.

- Browse your library’s magazine collection. You can sort by genre or language.
• To checkout a magazine, click/tap the cover image or the “Checkout Now” button.

• Click/tap the “Checkout” button.
You have checked out a magazine! Click/tap “Keep Browsing” or the “x” to close the window.
Manage Magazines

- Click/tap on “My Collection” to view your checked out magazines.

Now you are in “My Magazine Collection”. You can view your magazines in icon or list format.
- You can sort your magazines by issue date, checkout date, or title using the drop down menu.
To delete a magazine from your collection, click/tap on the “Remove” button below that magazine.

To add a magazine to your collection, click/tap on “Browse Magazine Collection” to return to your library’s collection. Repeat the steps above for checking out a magazine.

To change your RBdigital preferences, click/tap on the dropdown icon by your name. Tap/click on preferences.
- To receive a new issue notification for a magazine, click/tap the “+” beside that magazine.
- To stop receiving notifications for a magazine, click/tap the “-” beside that magazine.
- To receive a new magazine notification, click/tap the box for “New Magazine Notification”.
- Click/tap the “Update” button to save your changes.